

SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING

High School Board Room

August 11, 2014

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JULY 14, 2014

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School..... Mrs. Christine Siegfried**  
**Middle School ..... Dr. Edward Donahue**  
**Intermediate School ..... Mrs. Kristen Lewis**  
**Elementary Schools ..... Mrs. Kristen Lewis**

B. *BrightStar of the Lehigh Valley Nursing Services Agreement*

**The Administration recommends approval of the BrightStar of the Lehigh Valley Nursing Services Agreement for the 2014-2015 school year to provide nursing services. (V, B)**

C. *Bucks County Intermediate Unit #22 Agreement 2014-2015*

**The Administration recommends approval of the 2014-2015 tuition agreement between Bucks County Intermediate Unit #22 and the Southern Lehigh School District. (V, C)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of August 11, 2014. (VI, A)**

B. *Establishment of Cafeteria Prices*

**The Administration recommends no change in the prices for school lunches and milk purchases for the 2014-2015 year. Prices will remain as follows: Milk - \$.55; Elementary Students (including the Intermediate School) - \$2.35; Secondary Students - \$2.65; and Staff/Adult Lunches - \$4.00.**

VII. SUPPORT SERVICES

A. 2014-2015 Primary Student Transportation Program

**The Administration requests approval for the Primary Student Transportation Program for the 2014-2015 school year, provided by:**

**Brandywine-Lehigh Transportation Inc.  
595 State Street  
Mertztown, PA 18539**

**In accordance with 22 PA Code 23.4 et.al. Documentation includes the following:**

- **Bus routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for Brandywine-Lehigh Transportation**
- **Brandywine-Lehigh Transportation driver listing and required certifications**

**Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.**

**The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.**

B. *Zoning Hearing Board Appeal Application-High School Sign*

**The Administration seeks approval to submit a Zoning Hearing Board Appeal Application to Upper Saucon Township for the replacement of the message board sign along route 378. The appeal is of section 322.34 of the 2009 Upper Saucon Township Zoning ordinance addressing LED Signage.**

VIII. PERSONNEL

A. *Certificated Staff*

1. Resignation

\*The Administration recommends accepting the resignation of the following certificated staff:

Alex Licairac, Grade 6 Teacher, Joseph P. Liberati Intermediate School, effective August 31, 2014

2. *2014-2015 Substitute Teacher*

\*The Administration recommends approval of the following Substitute Teachers for the 2014-2015 school year. (VIII, A-2)

Angela Hagenbuch

Kirby Pohlidal

3. 2014-2015 Substitute Teacher List

\*The Administration recommends approval of the enclosed Substitute Teacher List for the 2014-2015 school year. (VIII, A-3)

4. *Certificated Staff New Assignments*

The Administration recommends approval of assignment changes of the following certificated staff, effective August 18, 2014: (VIII, A-4)

**Nicole Castetter**, Licensed Health Room Nurse to School Nurse, at Bachelors, Step 11, an annual salary of \$47,261\*\*. Mrs. Castetter will fill the position created with the retirement of *Donna Atkinson*.

**Susan Bryan**, .5 Kindergarten Teacher, Lower Milford Elementary School to Grade 3 Teacher, Hopewell Elementary School, at Masters, Step 9, an annual salary of \$58,240\*\*. Mrs. Bryan will fill the position due to the transfer (upon return from childrearing leave) of *Tara Collins* to Liberty Bell Elementary School (Grade 1).

**Jessica Dimmig**, .6 Librarian to .9 Librarian, Liberty Bell Elementary School, at Masters +30, Step 7, an annual salary of \$56,920.50\*\*.

**Lindsay McDonnell**, .6 to 1.0 Art Teacher, Liberty Bell Elementary School, at Bachelors, Step 12, an annual salary of \$46,860\*\*.

**Tara Walter**, Design 21 Teacher to Family Consumer Science Teacher, Southern Lehigh Middle School, with no change in salary. Ms. Walter will fill the position of *Anne Snell*.

**Maria Ramunni**, Grade 6 Math Teacher, Joseph P. Liberati Intermediate School to Design 21 Teacher, Southern Lehigh Middle School, with no change in salary. Ms. Ramunni will fill the position of *Tara Walter*.

*\*\*The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

5. *New Certificated Staff Appointments*

The Administration recommends approval of the following certificated staff, effective August 18, 2014 (*pending receipt of required documentation*): (VIII, A-5)

**Jason Donnelly**, Chemistry Teacher, Southern Lehigh High School, at Masters, Step 6, an annual salary of \$60,878\*\*. Mr. Donnelly will fill the position created with the retirement of *Joseph Helinski*.

**Thomas Ruhf**, Social Studies/Gifted Teacher, Southern Lehigh High School, at Bachelors +30, Step 8, an annual salary of \$52,511\*\*. Mr. Ruhf will fill the position created with the resignation of *Ian Beitler*.

**Susan Olinik**, .5 Kindergarten Teacher, Lower Milford Elementary School, at Bachelors, Step 14, an annual salary of \$23,028.50\*\*. Ms. Olinik will fill the position of *Susan Bryan*.

**Derek Bleiler**, Grade 5 Teacher, Joseph P. Liberati Intermediate School, at Masters, Step 5, an annual salary of \$62,201\*\*. Mr. Bleiler will fill the position created with the resignation of *Alex Licairac*.

*\*\*The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

6. *Tenure Acknowledgement*

\*The Board to acknowledge attainment of tenure at the completion of the 2013-2014 school year of the following staff:

John McDonald

Elissa Gruber

Rebecca Hamm

Thomas Seidenberger

Megan Hallman

Brett Assise

7. *Homebound Teacher*

\*The Administration recommends approval of Leonora Kline, Homebound Teacher, an hourly rate of \$41.23 for the 2014-2015 school year.

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of Diane Price, Part-time Cafeteria Worker, Southern Lehigh High School, from September 12 through 17, 2014.

2. *Appointments*

\*The Administration recommends approval of the following staff:

Jane Sheats, Part-time (20 hours/week) 12 month Secretary, Liberty Bell Elementary School, an hourly rate of \$16.50, effective August 12, 2014. Mrs. Sheats will fill the position created with the retirement of *Caroline Frantz*.

Jeanna Anderson, Part-time (20 hours/week) 12 month Secretary, Liberty Bell Elementary School, an hourly rate of \$16.50, effective August 12, 2014. Mrs. Anderson will fill the position created with the retirement of *Caroline Frantz*.

Nancy Urmy, Cafeteria Monitor, Hopewell Elementary School, an hourly rate of \$10.10, effective August 12, 2014. Ms. Urmy will fill the position created with the transfer of *Jane Sheats*.

3. *Substitutes*

\*The Administration recommends approval of the following substitutes for the 2014-2015 school year:

Angela Hagenbuch, Substitute Instructional Assistant, an hourly rate of \$15.62

Kirby Pohlidal, Substitute Instructional Assistant, an hourly rate of \$15.62

Kirby Pohlidal, Substitute Secretary, an hourly rate of \$15.26

4. *Seasonal Computer Technician*

\*The Administration recommends approval of Colin Yaindl, Seasonal Computer Technician, an hourly rate of 18.01, effective August 11, 2014 through June 30, 2015.

5. *2014-2015 Substitute Cafeteria Worker List*

\*The Administration recommends approval of the enclosed Substitute Cafeteria Worker List for the 2014-2015 school year. (VIII, B-5)

6. *2014-2015 Substitute Custodian List*

\*The Administration recommends approval of the enclosed Substitute Custodian Worker List for the 2014-2015 school year. (VIII, B-6)

7. *2014-2015 Substitute Instructional Assistant List*

\*The Administration recommends approval of the enclosed Substitute Instructional Assistant List for the 2014-2015 school year. (VIII, B-7)

8. *2014-2015 Substitute Cafeteria/Playground Monitor List*  
\*The Administration recommends approval of the enclosed Substitute Cafeteria/Playground Monitor List for the 2014-2014 school year. (VIII, B-8)
9. *2014-2015 Substitute Secretary List*  
\*The Administration recommends approval of the enclosed Substitute Secretary List for the 2014-2015 school year. (VIII, B-9)
10. *2014-2015 Substitute Health Paraprofessional List*  
\*The Administration recommends approval of the enclosed Substitute Health Paraprofessional List for the 2014-2015 school year. (VIII, B-10)
11. *2014-2015 Substitute Nurse List*  
\*The Administration recommends approval of the enclosed Substitute Nurse List for the 2014-2015 school year. (VIII, B-11)
12. *Resignation*  
\*The Administration recommends accepting the resignation of the following staff:  
  
Susan Huber, Instructional Assistant, Joseph P. Liberati Intermediate School, effective August 7, 2014.

C. *Extra-Compensatory Positions*

1. *2014-2015 Mentors*  
\*The Administration recommends approval of the following mentors for the 2014-2015 school year:  
  
Lori Kern, mentor for *Nicole Castetter*, at a total stipend of \$700  
Thomas Beaupre, mentor for *Thomas Ruhf*, at a stipend of \$700  
Lorraine Frasch, mentor (Gifted) for *Thomas Ruhf*, at a stipend of \$350  
Ryan Haupt, mentor for *Jason Donnelly*, at a stipend of \$700
2. *2014-2015 Dance Chaperones*  
\*The Administration recommends approval of the following Dance Chaperones, Southern Lehigh Middle School, at \$46.62 per event, for the 2014-2015 school year:  
  
Krista Sterner  
Rosemary Grube  
Patricia Schultheis
3. *2014-2015 PEAK Program*  
\*The Administration recommends approval of the following PEAK Program staff for the 2014-2015 school year, at \$51.57 per session\*\*  
  
Krista Sterner  
Rosemary Grube  
Patricia Schultheis  
  
\*\**The per session rate listed is for the 2013-2014 school year and the 2014-2015 rate will be determined after the school year begins.*

D. *Coaching Staff*1. *2014-2015 Coach Appointments*

\*The Administration recommends approval of the following coaches for the 2014-2015 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2013-2014. The 2014-2015 stipend amounts will be determined after the start of the 2014-2015 school year. (VIII, D-1)

<u>Kaytlyn Hackenberg Byers</u>	HS Asst. Field Hockey	\$4497
<u>Samantha Lavin</u>	HS Asst. Field Hockey	\$4497
<u>Samantha Shultz</u>	MS Head Cheerleading	\$2534
<u>Caitlyn Rockel</u>	MS Asst. Field Hockey	\$2247

2. *2014-2015 Volunteer Coaches (Returning)*

\*The Administration recommends approval of the following returning volunteer coaches for the 2014-2015 school year:

<u>Carolyn Dunham</u>	Cross Country
<u>Rose Perrelli</u>	Cross Country
<u>Karen Psaila</u>	Cross Country
<u>Christopher Williamson</u>	Golf
<u>Derek Bleiler</u>	Football

3. *2014-2015 Volunteer Coaches (New)*

\*The Administration recommends approval of the following new volunteer coaches (*pending receipt of required documentation*) for the 2014-2015 school year: (VIII, D-3)

<u>Josh Gildea</u>	Soccer
<u>Jeffrey Hudson</u>	Golf

## IX. REPORTS

A. Committee Reports

B. Superintendent's Report... ..... Dr. Christman

## X. OLD BUSINESS

## XI. NEW BUSINESS

## XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT